

GENERAL BUILDING RENTAL POLICY

All rentals of the church facilities are under the guidance and discretion of the pastors and staff. We reserve the right to deny usage of the building for any reason. Please note that this policy does not include weddings. Please see our wedding policy for more information.

General Rules

1. No smoking in the building
2. Cedar creek is not responsible for lost or stolen articles.
3. Rice, birdseed, confetti and pot pourri shall not be thrown in the building.
4. Use of facilities, including kitchen, sound equipment, etc., must be arranged through the Church office.
5. A building coordinator appointed by Cedar creek must be on hand to oversee use of the facilities.
6. Users are responsible for placing and removing their own decorations. No decorations may be attached to walls by means of nails or tacks. All decorations must be removed no later than 5:00 P.M. on Saturday, unless special permission is granted to leave them.
7. If users wish to move chairs they are responsible for moving and replacing them.
8. Any damage, theft or loss of equipment will be paid for by the users.

Kitchen Use

1. All dishes used by Renter must be cleaned and returned to their proper place by the Renter.
2. Users shall supply their own table coverings, decorations and disposable products.

Sound Equipment

1. Use of sound equipment requires supervision by a Cedar creek sound tech.
2. Under certain circumstances, sound equipment at the church may be moved or altered. Any such change must be approved by the Church office and conducted by Cedar creek sound techs.

Fees

Sanctuary Usage:

1. Use of Sanctuary: \$350.00
2. Chairs may not be added or removed from the sanctuary. For an additional \$50 Cedar creek staff will remove or add chairs (Maximum 225 chairs) and will manage seating rearrangement.
3. Fees may be waived for members and regular attenders of Cedar creek Community Church and their immediate family, except a fee of \$150.00 to cover maintenance, janitorial and other services.

Foyer Usage

1. Use of Foyer: \$50.00

Sound Equipment Usage

1. Use of Sound Equipment: \$150
2. A Cedar creek Sound technician will operate the equipment.

Please note any fees may be waived at the discretion of the pastors or designated staff.