



CEDARCREEK COMMUNITY CHURCH

2022 Reimbursement Form

Check Amount: (For Office Use Only)

Check Number: (For Office Use Only)

Reimbursement to: _____

Phone: _____

Address, City, State, Zip: _____

Ministry	Item(s)	Vendor	Date	Amount
Total				

1) Due to State clarification you will need to pay sales tax, unless you are paying with a church check or credit card.

2) Attach all receipts (use originals) to the back of this form. Are all receipts attached? (Circle one) **Yes / No**

3) Is this reimbursement over \$50? If yes, the Budget Leader must sign and print their name below.

Budget Leader Name (*Print*)

Reviewed and Reimbursed by:

Budget Leader Signature			Signature	
		<i>Date</i>		<i>Date</i>
<i>Budget Category</i>	<i>Leader</i>		<i>Budget Category</i>	<i>Leader</i>
Building Maintenance	Don Bredle		Lawn care	Justin Wichman
Building Projects/New Equipment	Don Bredle		Copier	Justin Wichman
Decorating	Nancy Zellinger		Telecom	Justin Wichman
Office Supplies	Nancy Zellinger		Utilities	Justin Wichman
Postage	Nancy Zellinger		Continuous Education	Justin Wichman
Outsourced Graphics	Nancy Zellinger		Business Meals	Rob Gerber
Special Events	Nancy Zellinger		Music Team	Rob Gerber
Literature	Nancy Zellinger		Life Groups	Mark Anderson
Travel	Nancy Zellinger		Vacation Bible School	Lisa Paullin
Background Checks	Nancy Zellinger		Sunday School	Nikki Rudack
Janitorial Supplies	Kim Johnson		Awana	Ryan & Nikki Rudack
Landscaping/Gardening	Kim Johnson		Nursery	Abi Waltzer
Food and Beverage	Kim Johnson		Mom's Group	Abi Waltzer
			Middle School Group	Lona Filla